

# FARM MACHINERY CORPORATION LIMITED (FMCL)

## EMPLOYMENT APPLICATION FORM

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VACANCY No. : -----

POSITION APPLIED FOR: -----

### 1. PERSONAL DETAILS

Name : -----

CID No.: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

#### Permanent Address:

Chiwog \_\_\_\_\_ Gewog \_\_\_\_\_ Dzongkhag \_\_\_\_\_

House No. \_\_\_\_\_ Thram No \_\_\_\_\_.

Telephone: Home) \_\_\_\_\_ (Work) \_\_\_\_\_ Mobile) \_\_\_\_\_

Email: \_\_\_\_\_

#### Present Address (if it is different from the permanent address)

Address \_\_\_\_\_

Telephone: Home) \_\_\_\_\_ (Work) \_\_\_\_\_ Mobile) \_\_\_\_\_

Email: \_\_\_\_\_

Preferred contact Phone No.: \_\_\_\_\_

Are you currently employed?  Yes  No

Are you available to commence employment immediately?  Yes  No

If not, what is your current notice period? -----days/weeks/months

### 2. EDUCATION QUALIFICATION

S L #	Name of Educational Institute	School/Coll ege/Universi ty/Institutio n	Year of Graduation	Certificate/Diploma/Degr ee/ Post-graduate/ Professional degree awarded.
1	High School			
2	Certificate/Diplom			

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	a/Degree			
3	Post Graduate/Professional degree			
4	Specialised training skills/extra-curricular activities etc.			

### 3. EMPLOYMENT HISTORY :

Please list your current/recent employer first.

<b>Employer: 1</b>		Dates Employed	
Address:		From:	
Telephone No:		To:	
Job Title:		Manager/Supervisor:	
Type of Business:		Reason for Leaving:	

<b>Employer: 2</b>		Dates Employed	
Address:		From:	
Telephone No:		To:	
Job Title:		Manager/Supervisor:	
Type of Business:		Reason for Leaving:	

Additional pages of employment experience are attached to this application

### 4. SPECIAL SKILLS & QUALIFICATIONS

Please list any additional skills/memberships/licenses/certificates you feel support your application:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

### 5. DECLARATION

Please read carefully and sign the statement below: I understand and agree that:

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- Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during interviews, shall justify the refusal of employment, or termination of employment.
- I have enclosed all the required documents as per the TOR and I understand that my application will be rejected, if the documents are incomplete.
- I agree to FMCL retaining this application along with all documents submitted after the completion of the selection process.

***I certify that all information and documents provided are true and correct to the best of my knowledge and I also understand that my candidature is liable to be rejected during the selection process and service terminated, if the document submitted and information furnished are found incorrect at any time during my employment with FMCL.***

Signature : .....

Date: .....

Place: -----